

VILLAGE OF WOODHULL
BOARD OF TRUSTEES REGULAR MEETING
October 13, 2025
Committees

President – D. Holmes
Building – M. Bethell, J. McCready, & D. Holmes
Finance/Insurance/Audit – H. Garrett & D. Holmes
Personnel – D. Holmes, C. Brinson, & S. Francis
Public Works – J. McCready & S. Francis

Pro-Tem Pres – J. McCready
Economic Development – S. Francis & D. Holmes
Parks & Recreation – C. Brinson & H. Garrett
Police/Civ. Def./Zon. – M. Bethell & D. Holmes
Public Works – J. McCready & S. Francis

Mayor Dave Holmes called the meeting to order on October 13, 2025 @ 7:00 pm.

Followed by Roll Call: Trustee Mark Bethell, Trustee Conner Brinson, Trustee Scott Francis, and Trustee Jeff McCready were present. Trustee Hannah Garrett was absent. Also present: Mayor Dave Holmes, Police Chief Jesse Bewley, Public Works Director Dusty McKeag, Treasurer Kelli Hand and Village Clerk Debra Krueger

Pledge of Allegiance

PUBLIC COMMENTS:

Mayor Holmes read a thank you card from the Alwood Food Pantry for the Village's donation.

ADDITIONS TO THE AGENDA:

Open Meeting Act training
Purchase of a new laptop computer for the Treasurer Hand

APPROVAL OF MINUTES:

Trustee Brinson made a motion to approve September 8, 2025, Regular Board Meeting minutes as presented. Trustee Francis seconded the motion. Motion carried 3-0, one abstains.

Trustee Bethell made a motion to approve September 8, 2025, Closed Session Meeting minutes motion to approve as presented. Trustee Brinson seconded the motion. Motion carried 3-0, one abstains.

PRIOR TO THE TREASURER'S REPORT:

Mayor Holmes explained that Tanya Howard of Accounting Systems, Inc., was asking the Board whether they would like her to come to our meetings on a quarterly basis. After discussion the decision has been made we will invite her when needed or she can come when she feels it is necessary.

Treasurer Kelli Hand went over the memo from Accounting Systems, Inc. and explained what each meant and did the Board have any questions.

Kelli explained we had outstanding checks that a decision needed to be made if the Board wanted the items voided:

On 04/11/2023 check made payable to Kelli Hand in the amount of \$100.00. Kelli explained to the Board she did not know why the Village was paying her a check in that

amount. This check should be voided.

On 02/09/2025 check made payable to Visa in the amount of \$129.61. This amount was paid from another check. This check should be voided.

On 06/27/2024 check made payable to Out Houses from the WINN account. This item never cleared and should be voided.

In May of 2025 there was a check in the amount of \$4.85 to Heritage Tractor. This item has never been cleared and should be voided.

Trustee Francis made a motion to void the four checks as presented. Trustee McCready seconded the motion. Motion carried 4-0.

Kelli said that Accounting Systems, Inc. knows the police department just got a new computer for the squad car in the amount of \$3,989.06. The accounting firm wants to know why the General Fund does not have any depreciable assets. Mayor Holmes will call Tanya at ASI the next day and discuss items with value that can be depreciated.

Kelli explained V & V Storage had not been sending an invoice to the Village. When Kelli spoke to Derek Verheecke, he explained that they no longer send invoices. Kelli explained to Derek we need a new contract indicating the price increase.

Kelli explained that the figures that Accounting Systems, Inc. received from Odoni were not correct. Tanya suggested we ask West Central to make the adjustments. Mayor Holmes suggested we need a motion. Trustee Brinson made a motion for us to ask West Central to come up with the correct journal entries from the 2023 audit. Trustee Francis seconded the motion. Mayor Holmes asked for a roll call. Trustee Francis – Y, Trustee McCready – Y, Trustee – Y, and Trustee Bethell – Y. Motion carried 4-0.

Mayor Holmes will contact Tanya regarding Odoni's journal entries for the adjustments that were found to be incorrect. ASI explained to Treasurer Hand that they could not make the adjustments based on Odoni's figures. ASI recommends West Central make the correct adjustments at the end of their audit.

Mayor Holmes will contact our attorney Jordan Newell and ask him to write a letter to Odoni regarding this issue and possibly recouping some of what the Village of Woodhull paid Odoni.

Quick Books prices presented by Treasurer Hand and she explained the options as listed on the memo from ASI. The Board decided to hold the discussion on Quick Books until Trustee Garrett was available.

Tanya Howard also wanted to know why the Village of Woodhull has three accounts. Discussion between Board members said the water and sewer, motor fuel tax and streets and maintenance need to be kept separate.

Mayor Holmes addressed the question from Tanya Howard asking, does the Board still want Tanya to continue to write up her monthly memo to the Board. After discussion it was decided to have Tanya continue to present her memo.

Trustee McCready made a motion to approve the Treasurer's Report, including Bill Payments and pay the additional overage to ASI in the amount of \$2650.00. Trustee Brinson seconded the motion. Motion carried 4-0.

TREASURER REPORT SEPTEMBER 2025:

General Fund	\$ 896,772.42
General Fund Payroll	\$ 7,724.87
Video Gaming FSB Savings	\$ 158,195.00
Vets Memorial Fund FSB Savings	\$ 1,423.79
Drug Enforcement Fund	\$ 3,467.73
Playground Fund	\$ 1,013.43
WINN Checking FSB	\$ 1,137.91
Operation & Maintenance	\$ 15,400.24
Depreciation Checking	\$ 22,109.39
Debt Service #2033	\$ 75,715.90
Debt Service Savings	\$ 8,909.25
MFT Fund	\$ 47,751.55

APPROVAL OF BILLS:**General Fund September accounts payable were presented as follows:**

Please see the last pages of this report

Water Fund September accounts payable were presented as follows:

Please see the last pages of this report

Trustee Francis made a motion to approve Option 1 from the Illinois Municipal League Risk Management Association (IMLRMA) who is our property and liability insurance provider. Option 1 is to make a one-time payment of \$29,299.56 for the coverage period of 01/01/2026 through 12/31/2026. Trustee Bethell seconded the motion. Roll Call: Trustee McCready – Y, Trustee Bethell – Y, Trustee Brinson – Y, Trustee Francis – Y. Motion carried 4-0.

Mayor Holmes stated that the Tax levy last year was 73,000.00. He said he is starting to work on it and is waiting for Henry County assessments to let him know what the new EAV will be. Once he knows that he will set a time for Trustee Garrett and Treasurer Hand before November 10, 2025, Regular Board Meeting and he may present a potential Tax Levy.

Mayor Holmes explained that the P- Tax form has been submitted for the property at Lake Drive & NW 5th Street for tax exempt status to Henry County. The County Review Board does not meet until December, most likely will approve it, but then it goes to the state for final approval.

Treasurer Hand reminded everyone that we need to do the Open Meeting Act training this year.

POLICE/CIVIL DEFENSE/PERMITS:

Chief Jesse Bewley presented his written report on October 13, 2025.

Adam McNair, the new part time officer, will be doing his psych evaluation on October 29, 2025. When he passes the evaluation, he then will do field training. Chief Bewley asked permission to escort the Tunnel 2 Towers exhibit from New Windsor to Aledo and participate in the parade in Aledo. Chief Bewley led the homecoming parade here in Woodhull. He is currently working on two stolen property cases. Working on a death investigation case with Henry County. Completed the state-mandated emergency drills for the High School and Grade School in Woodhull and Alpha, IL.

Will have patrols for trick or treat hours on October 31, 2025. Chief Bewley stated he is sending out a certified letter to Caliber Holdings, owner of the property at the lake regarding the condition of tall grass. Chief Bewley commented that the last time a certified letter was sent, it was before the new ordinance took effect. The new ordinance states that they must continue to maintain the property.

Trustee Bethell moved to approve the written report as presented. Trustee McCready seconded the motion. Motion carried 4-0.

PUBLIC WORKS REPORT:

Public Works Director Dusty McKeag presented his written report on October 13, 2025.

Replaced a drain catch basin at East 2nd Avenue. Water meters were replaced at the I-74 rest stops. Water service line broke on Southwest 5th Street, we did a temporary fix and plan on making a better repair this week. Tree trimming by Lee's Tree Service came and cut hanging branches. The Environmental Protection Agency (EPA) sent a letter to us regarding how we are fixing the things they noted after their inspection. We responded to the EPA letter with our action plan. Blower building had electrical issues, but we were able to fix them. High School water line is 100% passed and hooked up. This month we are fixing at least one other catch basin. We are completing the permanent fix at WWTP. Dusty will be attending a conference in Rockford. Mayor Holmes asked about Route 17 waterline. Dusty explained that the EPA has given their approval for the construction permit, but IDOT construction permit is still pending. Discussion regarding the payment to McGuire Iron Works, the Board decided to hold the payment from being sent. Dusty commented on the company painting the parking lines on main street and said they did a nice job, and they are reasonable.

Trustee Francis made the motion to accept the October 2025 Public Works Report as presented. Trustee McCready seconded the motion. Motion carried 4-0.

BUILDING COMMITTEE UPDATE:

The Board asked Dusty to hang signs regarding the use of a video surveillance camera in use at the Village Hall. Public Works Director McKeag explained that he would look at the project of hanging the outside bulletin board, if he thought he could hang it, if not then he would let Trustee Bethell know.

The Village Board had been asked if they would allow a bouncy house to be used adjacent to the Community Room? Mayor Holmes contacted our insurance company, and they recommended that the party renting the bouncy house would need to provide the Village with a certificate of insurance and the party who owns the bouncy house will need to provide a certificate of insurance naming the Village of Woodhull as being insured. The party renting the bouncy house would need to provide the Village with size of the bouncy house. Both renter and owner would need to provide the certificate of insurance 30 days prior to the event.

Dusty was asked to update the fence around the recycled dumpsters.

DANGEROUS BUILDING UPDATE:

None currently.

ZONING BOARD RECOMMENDATIONS:

None currently.

PARKS/RECREATION/TOURISM:

Tuesday, October 21, 2025, a tourism meeting is scheduled at the Mexican restaurant Casa Hidalgo in Woodhull, IL.

ECONOMIC DEVELOPMENT:

OLD BUSINESS:

Trustee Francis is still investigating other web sites for the Village of Woodhull.

Trustee Francis said that he received a quote of \$1,532.00 for a laptop computer for the Treasurer. Trustee Francis made a motion to approve the purchase of the laptop at the cost of \$1,600.00 or less. Trustee Brinson seconded the motion. Roll Call: Trustee McCready – Y, Trustee Bethell – Y, Trustee Brinson – Y, Trustee Francis- Y. Motion carried 4-0.

NEW BUSINESS:

None currently.

Trustee McCready made a motion to go into Closed Session at 8:29 p.m. Trustee Bethell seconded the motion. Motion carried 4-0.

ACTIONS TAKEN AFTER CLOSED SESSION

Trustee Scott Francis asked about the solar energy possibility at the Wastewater Treatment Plant. Keystone Power Holdings, LLC has requested 12 months of information from our electrical energy account with Ameren so that they can prepare a quote for us if we want to convert to solar energy at WWTP. Mayor Holmes will follow up with them.

Trustee Bethell moved to adjourn the meeting. Trustee Brinson seconded the motion. Motion carried 4-0 at 8:55 p.m.

Respectfully Submitted,

Dave Holmes, Village President